

Exa® PACS RIS

Feature Summary

Assigning Studies

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You can assign studies to users, radiologists, or peer reviewers. You can create worklist filters that show studies assigned to specific users. You can also configure a user's profile to show only studies assigned to them.

ADD USER RIGHT

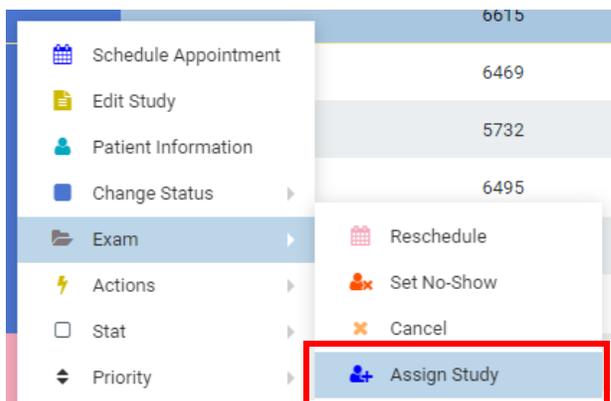
1. **SETUP > USER MANAGEMENT > USER ROLES**

Edit a user role and select **Assign Studies to Users**. This right allows assigning studies to users.

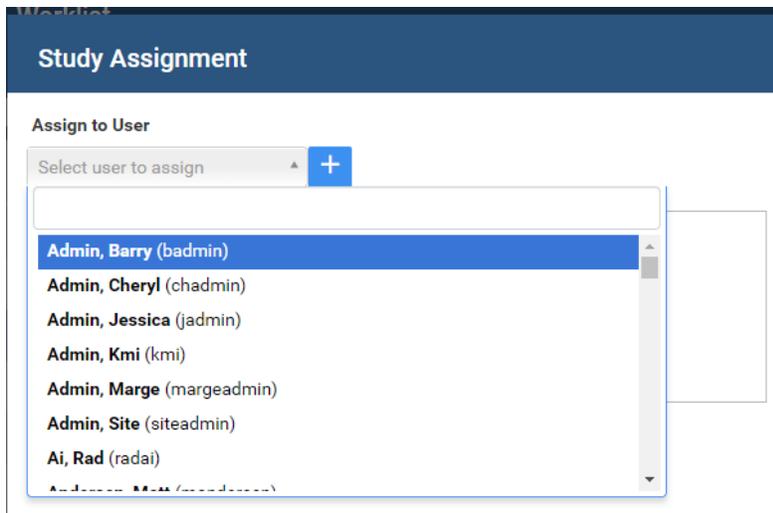
- General
 - AE Scripts
 - API Users
 - Application Entities
 - Assign Study To Users

ASSIGN STUDIES TO A USER

1. Go to **Worklist > study shortcut menu > Exam > Assign Study**.



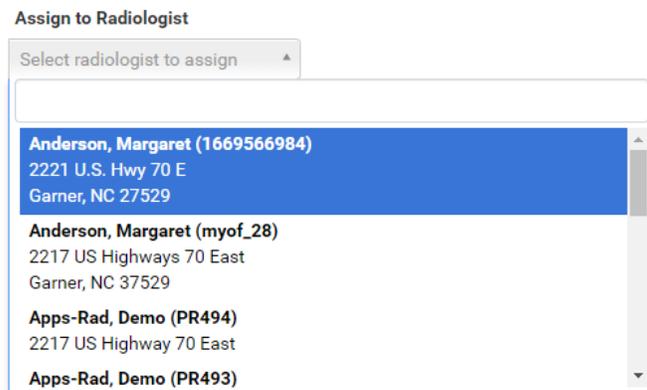
2. In the **Study Assignment** dialog, under **Assign to User**, select the users to assign the study to. Select the button to add the user assignment.



- 3. Select **SAVE**.

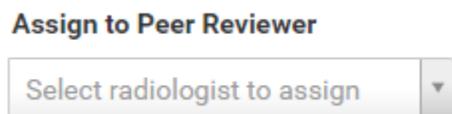
ASSIGN STUDIES TO A RADIOLOGIST

- 4. Under **Assign to Radiologist**, select a radiologist to assign to.
- 5. Select **SAVE**.



ASSIGN STUDIES TO A PEER REVIEWER

- 6. On a study in **APPROVED** status, under **Assign to Peer Reviewer**, select the radiologist as the peer reviewer.



- Optional. Select **CLEAR ASSIGNED PEER REVIEWER** to remove the currently assigned peer reviewer.



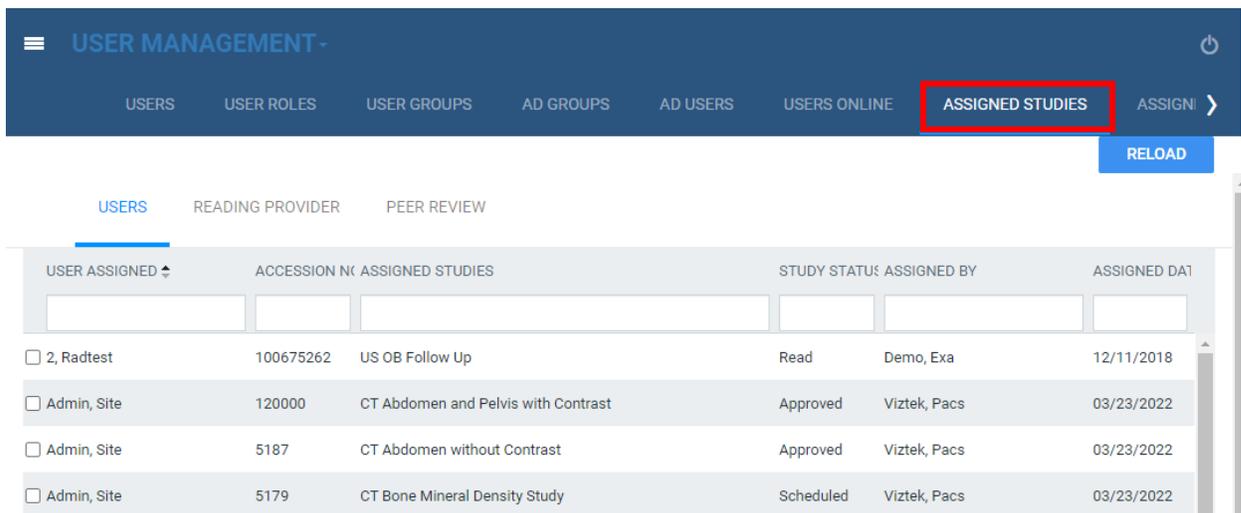
- Select **SAVE**.

ASSIGNED STUDIES

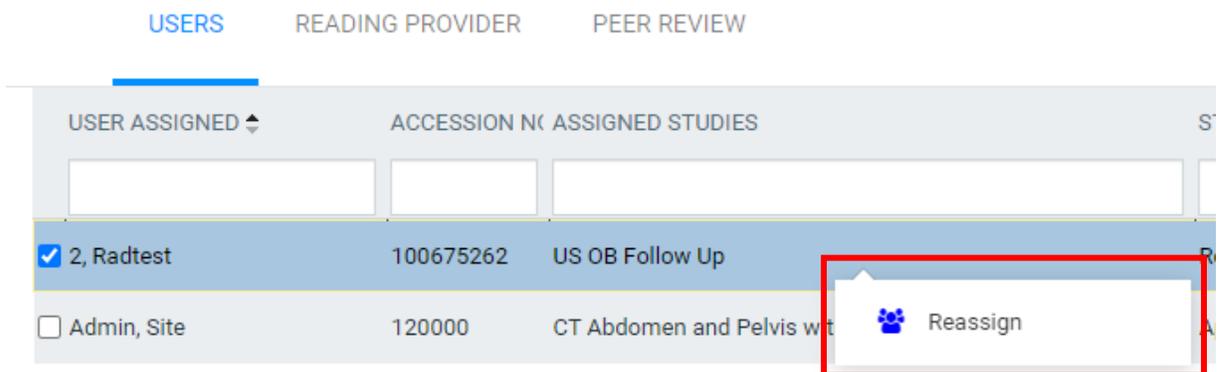
You can view and manage study assignments.

- SETUP > USER MANAGEMENT > ASSIGNED STUDIES**

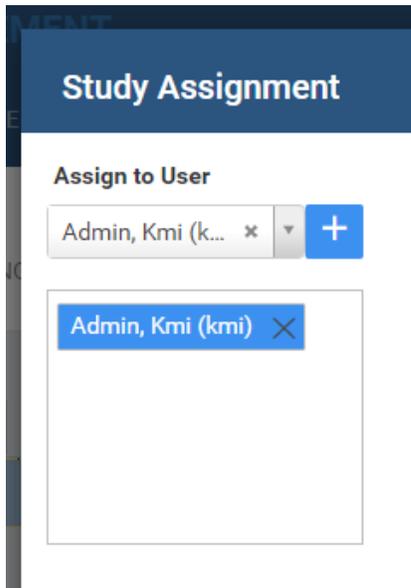
This screen shows information such as the assigned study, assigner, assignee, and assigned date.



- Right-click the assigned study and select **REASSIGN**.



3. In the **Study Assignment** dialog, under **Assign to User**, select another user. Use the  to remove a previously assigned user.



4. Select **SAVE**.

CREATE AN ASSIGNED STUDIES STUDY FILTER

You can create a study filter to show only studies assigned to the current user.

1. Go to **WORKLIST > FILTERS > ADD**.
2. Select **SHOW ASSIGNED STUDIES ONLY**.
3. Select **SAVE**.

Study Filter

SAVE

Filter Name * Show Encounters Only

Joined Filters NONE SELECTED ▾

Filter Order * Is Private

Display as a Tab Display in Dropdown Show Only Exceeding Max Time

Show DICOM Studies Only Show RIS Orders Only **Show Assigned Studies Only**

Additionally, if the study filter is assigned to a specific user/group, then the **Show Assigned Studies Only** setting will also only show that assigned user’s studies on the assigned study filter.

ASSIGNED STUDIES WITHIN USER PROFILE

A user’s profile can also be set to show assigned studies only. This will limit their entire profile including their **ALL STUDIES** worklist filter.

1. Go to **SETUP > USER MANAGEMENT > USERS > WORKLIST FILTER.**
2. Select **Show Assigned Studies Only.**

WORKLIST FILTER
ATTACHED DEVICES
USER PERMISSIONS

>>GENERAL

PACIENT INFORMATION

Show Encounters Only Disable Right-Click on Worklist STAT Studies Override Current Sub-Filter

Show DICOM Studies Only Show RIS Orders Only **Show Assigned Studies Only**

Deleted All ▾