

HEALTHCARE IT

## **Exa® PACS/RIS**

## **Feature Summary**

**Move Studies between Charts** 

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## Move Studies

Studies can sometimes accidentally appear in the wrong patient chart. If you need to move some (but not all) studies under an account number to another patient chart, follow this procedure.

- 1. Determine the correct patient account number for the studies.
- 2. Right-click a study to move and select **Patient Information**.



3. Type the correct account number in the **DICOM Patient ID** box, and then press **Tab**.

DICOM Patient ID	NC2068			
Account No./Alt *	NC2035	3		
	MANAGE ALTERNATE ACCOUNT NUM / IDENTIFIERS			

4. In the **Existing studies for patient** list, select studies you want to move and the select **SAVE SELECTED**.

Studies						
Existing studies for patient: NC2035				SAVE SAVE SELECTED CLEAR		
	accessionNo	Study Date	Study Description	Referring Physician		
	6113	11/20/2023 11:00 AM EST	MRA Abdomen with and without Contrast	Ref^Test^^^		
	6171		CT Orbits or IAC with and without Contrast			
	6129	02/22/2024 4:10 PM EST	XR Abdomen (Flat)			
	6359	04/18/2024 4:10 PM EST	XR Abdomen, 2 View			
	6161	01/03/2024 9:15 AM EST	XR Abdomen (Flat)	Ref <sup>a</sup> Test <sup>aaa</sup>		
	6174	01/09/2024 8:40 AM EST	CT Chest with Contrast			
	6173	01/09/2024 9:20 AM EST	CT Abdomen with Contrast	Ref, Test		
	6265	02/15/2024 12:45 PM EST	CT Abdomen and Pelvis with Contrast			
	6175	01/08/2024 8:45 AM EST	XR Chest, 2 View	Ref, Test		
	6060	10/18/2023 2:20 PM EST	CT Abdomen and Pelvis with Contrast			

Note: Selecting SAVE moves all studies listed to the new chart regardless of which are selected.