

# **Exa® PACS/RIS**

## **Feature Summary**

### **Create and Use Study Flags**

### What is a study flag?

A *study flag* identifies a study, such as for medical records or as a potential teaching study. You can add multiple study flags to a study.

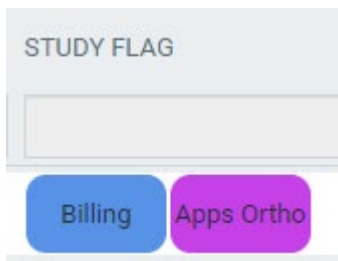
### Why use study flags?

In addition to identifying studies, study flags can drive your workflow. A more detailed guide on building worklist filters can be found [here](#) and in the user’s manual. You can make a worklist filter that lists studies having a study flag you create. The Study Flag option is found in Study Information within the Study Filter option.

### Where do study flags appear?

Study flags appear:

On the worklist



On the schedule book

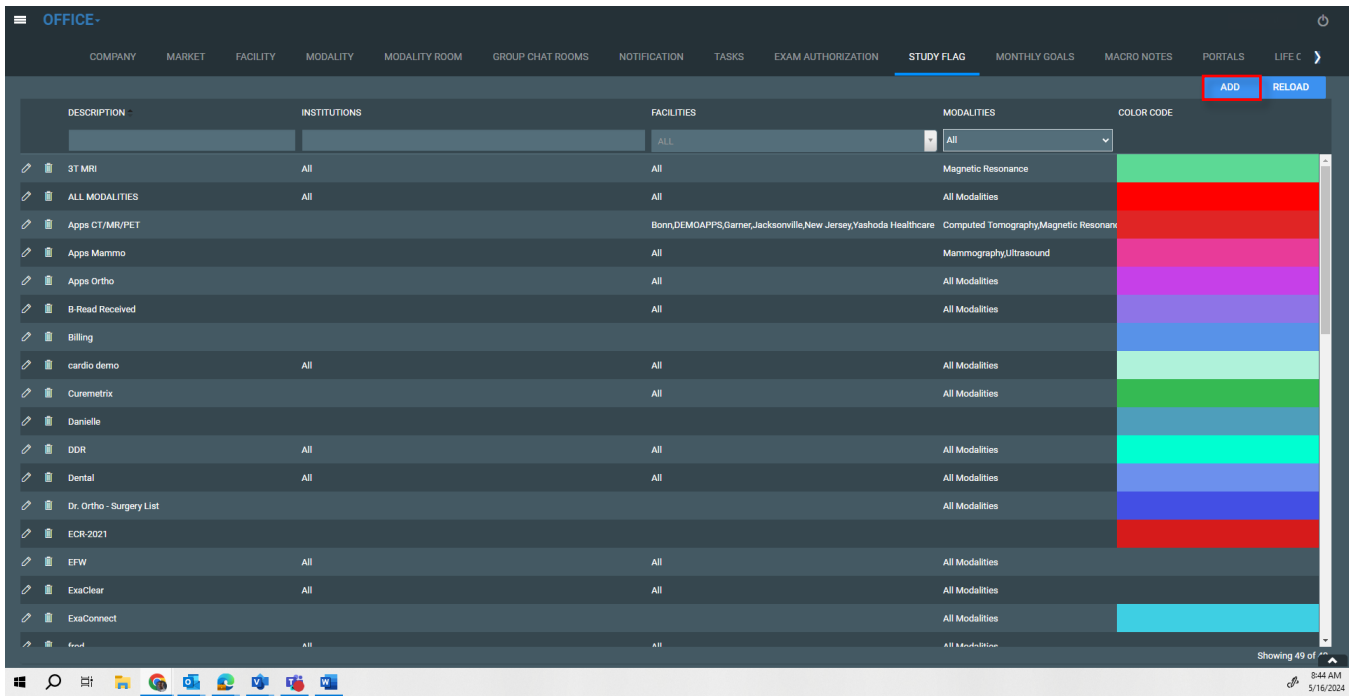


Hovering over a study flag displays its full name.

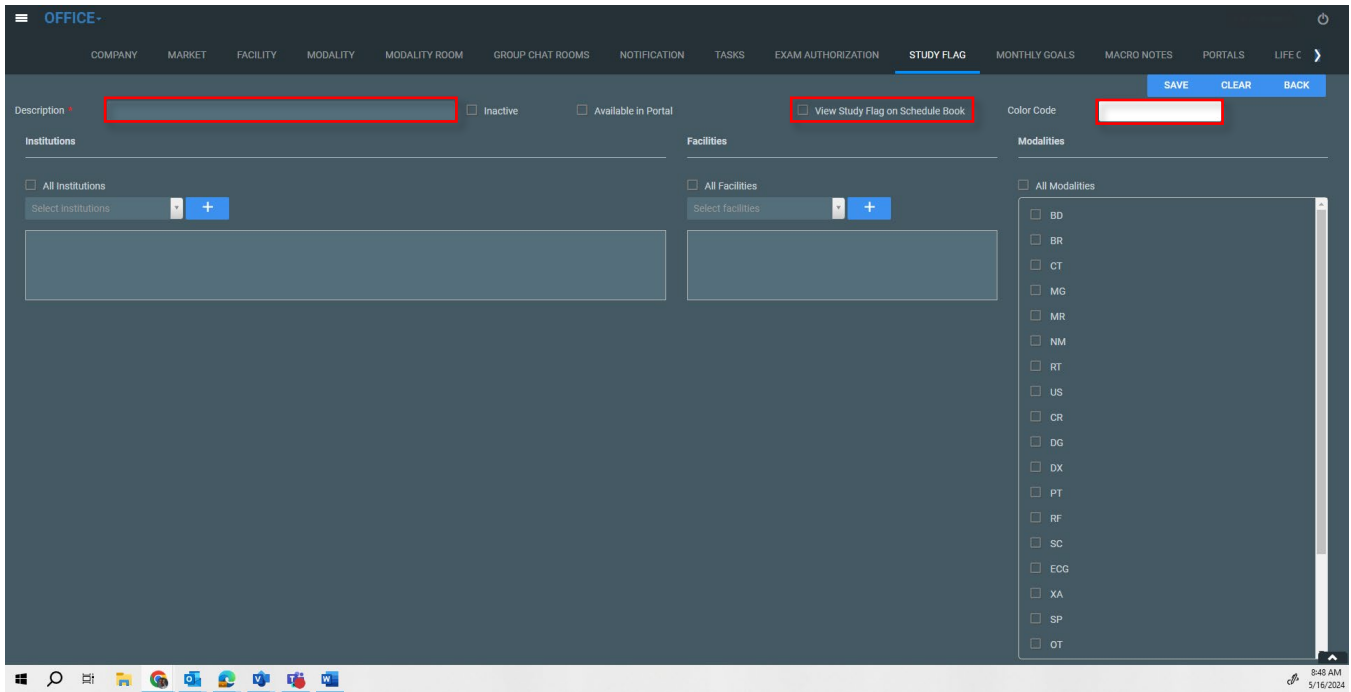
**Note:** If there is insufficient space, study flags wrap to a second line.

## Create a study flag

1. Go to **Setup > OFFICE > STUDY FLAG.**



2. To create a new study flag, select **ADD.**



When creating a study flag you must type a description, and you may want to add a color to help you recognize the study flag on the schedule book.

### **Additional considerations**

- If your organization has multiple facilities defined in the system, you can choose for which facilities the study flag is available. This can shorten the list of available study flags, which helps users on the front end. If you don't wish to filter by facility, you do not need to select All Facilities.
- The same is true for modality type. For example, you can have a study flag you want to be used only for mammography, which shortens the list for other modality types.
- Again, the same is true for the institution field, if your organization needs to have separate study flags for each institution.
- Available in Portal makes the study flag available in the physician portal.

**For more, check out:** <https://kmha.info/training-resources>