

Exa® PACS/RIS

Feature Summary

Clearinghouses

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Introduction

Clearinghouses are organizations that electronically submit data including medical claims to insurance carriers. Clearinghouses can also receive electronic remittance files from payers, as well as claims acknowledgement files, prior authorization files, and eligibility files.

Exa Billing allows you to submit EDI-837 formatted files to, and receive ERA-835 formatted files from a clearinghouse.

Currently, Exa Billing does not enable the user to resolve and manage claim rejections and edits, or process payer rejections. However, the billing user can easily submit electronic claims and download ERA files.

At this time, Exa Billing does not offer a two-way data connection to resolve claim rejections and edits. Workflows to resolve these can be decided by the customer based on their preferred practices. Many customers choose to resolve claims rejections and edits in the clearinghouse portal.

Selecting and setting up a clearinghouse

The healthcare facility must first set up a contract with their preferred clearinghouse. They provide their account information to set up the SFTP account.

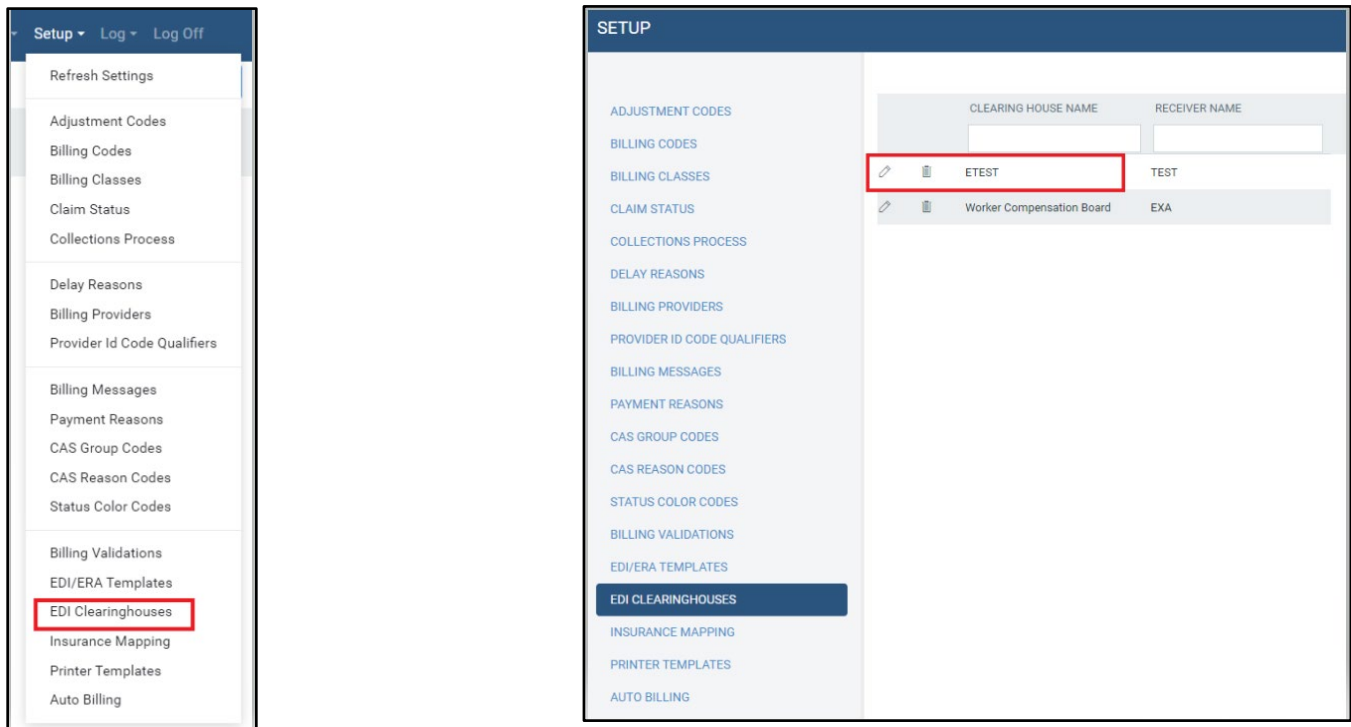
We encourage healthcare facilities to confirm how to set up or “map” claims with the needed information for a clean 837 claim file. Many clearinghouses provide a user guide for this purpose.

Exa Billing can connect to a clearinghouse using a secured file transfer protocol process. You can also manually upload claims files and download remittance files through individual clearinghouse portals.

Configure Exa Billing

Your Exa Billing implementation specialist will help you configure Exa Billing for claim submissions. Because clearinghouses require different settings, we have provided a chart below that contains settings for clearinghouses that we worked with in the past. See “Connection information for SFTP setup” below.

The clearinghouse settings are located in: **Billing > Setup > EDI Clearinghouses.**



Map payers to a clearinghouse

You can identify the billing method—electronic or paper—in the insurance mapping. All payers identified as “electronic” must be associated with a payer ID. The payer ID is identified from the national payer ID, which the healthcare facility or clearinghouse provides. Generally, payers with a payer ID of “99999” use as paper claims and payer IDs of “88888” use direct (invoice) billing. However, healthcare facilities can modify this arrangement with the clearinghouse. This is set up in the Settings > Billing > Insurance Providers.

You can set up more than one clearinghouse, and these can be mapped based on payer.

In Exa Billing, this mapping is done by selecting **Setup > Insurance Mapping**, and then selecting the edit (pencil) button to open an insurance record.

INSURANCE NAME	INSURANCE CODE	BILLING METHOD
AARP MEDICARE COMPLETE	D6P	Electronic Billing
AARP SUPPLEMENT/SECONDARY	D6K	Direct Billing
ABSOLUTE TOTAL CARE	ABCARE	Electronic Billing
ADMINISTRATIVE CONCEPTS INC.	ADCON	Electronic Billing
ADVANTRA FREEDOM	ADFREE	Electronic Billing
AETNA HEALTH PLAN	Aetna 10031	Electronic Billing
AETNA SENIOR SUPPLEMENTAL	ATSENIOR	Electronic Billing
AFFINITY HEALTH PLAN	D4G	Electronic Billing
AFFINITY MEDICAL GROUP	AFFMGRP	Electronic Billing
AFFINITY MEDICARE ADVANTAGE	4GA	Electronic Billing
AMERIBEN SOLUTIONS	AMBEN	Electronic Billing
AMERIHEALTH ADMINISTRATORS	AMHAD	Electronic Billing
ASSURANT HEALTH	ASSURHLT	Electronic Billing
BCBS FEP FEDERAL EMPLOYEE PROGRAM	BCBSFEP	Electronic Billing
BLUE CROSS MEDICARE ADVANTAGE	BCADV	Electronic Billing
CAPITAL BLUE CROSS	CAPBC	Electronic Billing

When you open an insurance record, you can identify the billing method (electronic, paper). When selecting a billing method of Electronic Billing, you identify the claim clearinghouse for that specific insurance payer.

Insurance Name * **AARP MEDICARE COMPLETE**

Insurance Code * **D6P**

Billing Method * **Electronic Billing**

Claim Clearinghouse * **ETEST**

EDI Code Medicare

Claim File Indicator Code MB

Print Name In Claim Form

Print Signature On File for Paper Claim Form

Print Billing Provider Address

To always create a claim for the technical fee and another for the professional fee

Connection information for SFTP setup

Clearinghouse	FTP Connections	Exa FTP Details	File Extensions
ChangeHealthcare	Host name: secureftp.rpa.changehealthcare.com Receiver ID: 263086998 Sending ID: TBD by customer	Sent Folder: <i>/claims</i> Receive Folder: <i>/era</i>	837 (EDI file): .clm 835 (ERA file): .era
Etactics	Host name: sftp.etacticsinc.com Receiver ID: ETACTICSINC Sending ID: TBD by customer	Sent Folder: <i>/claims</i> Receive Folder: <i>/remits</i>	837 (EDI file): .837 835 (ERA file): .835
Office Ally	Host name: ftp10.officeally.com Receiver ID: TBD by customer Sending ID: TBD by customer	Sent Folder: <i>/inbound</i> Receive Folder: <i>/outbound</i>	837 (EDI file): .837 835 (ERA file): .835
Trizetto	Host name: sftp.gatewayedi.com Receiver ID: TBD by customer Sending ID: TBD by customer	Sent Folder: <i>/claims</i> Receive Folder: <i>/remits</i>	837 (EDI file): .txt 835 (ERA file): .835
XClaims (aka Imspro)	Host name: s4.ediinsight.com Receiver ID: 010809227 Sending ID: TBD by customer	Sent Folder: <i>/batches</i> Receive Folder: <i>/responses</i>	837 (EDI file): .837 835 (ERA file): .835
WayStar	Host name: sshftp.waystar.com Receiver ID: TBD by customer Sending ID: TBD by customer	Sent Folder: <i>/upload</i> Receive Folder: <i>/download</i>	837 (EDI file): .CLP 835 (ERA file): .PLB