

HEALTHCARE IT

Exa® PACS/RIS

Feature Summary

Clearinghouses

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Contents

Introduction	3
Selecting and setting up a clearinghouse	3
Configure Exa Billing	4
Map payers to a clearinghouse	4
Connection information for SFTP setup	6

Introduction

Clearinghouses are organizations that electronically submit data including medical claims to insurance carriers. Clearinghouses can also receive electronic remittance files from payers, as well as claims acknowledgement files, prior authorization files, and eligibility files.

Exa Billing allows you to submit EDI-837 formatted files to, and receive ERA-835 formatted files from a clearinghouse.

Currently, Exa Billing does not enable the user to resolve and manage claim rejections and edits, or process payer rejections. However, the billing user can easily submit electronic claims and download ERA files.

At this time, Exa Billing does not offer a two-way data connection to resolve claim rejections and edits. Workflows to resolve these can be decided by the customer based on their preferred practices. Many customers choose to resolve claims rejections and edits in the clearinghouse portal.

Selecting and setting up a clearinghouse

The healthcare facility must first set up a contract with their preferred clearinghouse. They provide their account information to set up the SFTP account.

We encourage healthcare facilities to confirm how to set up or "map" claims with the needed information for a clean 837 claim file. Many clearinghouses provide a user guide for this purpose.

Exa Billing can connect to a clearinghouse using a secured file transfer protocol process. You can also manually upload claims files and download remittance files through individual clearinghouse portals.

Configure Exa Billing

Your Exa Billing implementation specialist will help you configure Exa Billing for claim submissions. Because clearinghouses require different settings, we have provided a chart below that contains settings for clearinghouses that we worked with in the past. See "Connection information for SFTP setup" below.

The clearinghouse settings are located in: **Billing > Setup > EDI Clearinghouses**.

✓ Log ✓ Log Off	SETUP				
efresh Settings					
diustment Codes	ADJUSTMENT CODES			CLEARING HOUSE NAME	
illing Codes	BILLING CODES				
ng Classes	BILLING CLASSES	0	۱.	ETEST	
m Status	CLAIM STATUS	0	8	Worker Compensation Board	
lections Process	COLLECTIONS PROCESS				
w Research	DELAY REASONS				
ing Providere	BILLING PROVIDERS				
ovider Id Code Qualifiers	PROVIDER ID CODE QUALIFIERS				
	BILLING MESSAGES				
ng Messages	PAYMENT REASONS				
ment Reasons	CAS GROUP CODES				
Group Codes	CAS REASON CODES				
s Reason Codes	STATUS COLOR CODES				
	BILLING VALIDATIONS				
y Validations	EDI/ERA TEMPLATES				
ERA Templates	EDICLEARINGHOUSES				
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er Templates					
Billing	AUTO BILLING				

Map payers to a clearinghouse

You can identify the billing method—electronic or paper—in the insurance mapping. All payers identified as "electronic" must be associated with a payer ID. The payer ID is identified from the national payer ID, which the healthcare facility or clearinghouse provides. Generally, payers with a payer ID of "99999" use as paper claims and payer IDs of "88888" use direct (invoice) billing. However, healthcare facilities can modify this arrangement with the clearinghouse. This is set up in the Settings > Billing >Insurance Providers.

You can set up more than one clearinghouse, and these can be mapped based on payer.

In Exa Billing, this mapping is done by selecting **Setup** > **Insurance Mapping**, and then selecting the edit (pencil) button to open an insurance record.

INSURANCE NAME	INSURANCE CODE	BILLING METHOD
		All
AARP MEDICARE COMPLETE	D6P	Electronic Billing
AARP SUPPLEMENT/SECONDARY	D6K	Direct Billing
ABSOLUTE TOTAL CARE	ABCARE	Electronic Billing
ADMINISTRATIVE CONCEPTS INC.	ADCON	Electronic Billing
ADVANTRA FREEDOM	ADFREE	Electronic Billing
🖉 AETNA HEALTH PLAN	Aetna 10031	Electronic Billing
AETNA SENIOR SUPPLEMENTAL	ATSENIOR	Electronic Billing
AFFINITY HEALTH PLAN	D4G	Electronic Billing
AFFINITY MEDICAL GROUP	AFFMGRP	Electronic Billing
AFFINITY MEDICARE ADVANTAGE	4GA	Electronic Billing
AMERIBEN SOLUTIONS	AMBEN	Electronic Billing
AMERIHEALTH ADMINISTRATORS	AMHAD	Electronic Billing
ASSURANT HEALTH	ASSURHLT	Electronic Billing
BCBS FEP FEDERAL EMPLOYEE PROGR	RAM BCBSFEP	Electronic Billing
BLUE CROSS MEDICARE ADVANTAGE	BCADV	Electronic Billing
CAPITAL BLUE CROSS	CAPBC	Electronic Billing
	INSURANCE NAME ÷ INSURANCE NAME ÷ AARP MEDICARE COMPLETE AARP SUPPLEMENT/SECONDARY ABSOLUTE TOTAL CARE ABSOLUTE TOTAL CARE ADMINISTRATIVE CONCEPTS INC. ADMINISTRATIVE CONCEPTS INC. ADAINISTRATIVE CONCEPTS INC. ADAINTRA FREEDOM AETNA HEALTH PLAN AETNA HEALTH PLAN AFFINITY MEDICAL GROUP AFFINITY MEDICAL GROUP AFFINITY MEDICARE ADVANTAGE AMERIHEALTH ADMINISTRATORS ASSURANT HEALTH BOBS FEP FEDERAL EMPLOYEE PROGO BLUE CROSS	INSURANCE NAME INSURANCE CODE INSURANCE NAME INSURANCE CODE AARP MEDICARE COMPLETE O6P AARP SUPPLEMENT/SECONDARY O6K ABSOLUTE TOTAL CARE ABCARE ADMINISTRATIVE CONCEPTS INC. ADCON ADVANTRA FREEDOM ADFREE ADVANTRA FREEDOM ADFREE AETNA HEALTH PLAN Adrina 10031 AFFINITY MEDICARE ADVANTAGE 4GA AFFINITY MEDICARE ADVANTAGE 4GA AMEEINE SOLUTIONS AMBEN AMERIHEALTH ADMINISTRATORS AMHAD ASSURANT HEALTH ASSURANT HEALTH BOBS FEP FEDERAL EMPLOYEE PROGRAM BCBSFEP BLUE CROSS CAPPEC

When you open an insurance record, you can identify the billing method (electronic, paper). When selecting a billing method of Electronic Billing, you identify the claim clearinghouse for that specific insurance payer.

SETUP		
	Januranse Name *	
ADJUSTMENT CODES	insurance Marine	
BILLING CODES	Insurance Code *	D6P
BILLING CLASSES	Billing Method *	Electronic Billing
CLAIM STATUS	Claim Clearinghouse *	ETEST
COLLECTIONS PROCESS	EDI Code	Medicare
DELAY REASONS	Claim File Indicator Code	MB
BILLING PROVIDERS	Print Name In Claim Form	
PROVIDER ID CODE QUALIFIERS	 Print Signature On File for Pape Print Billing Provider Address 	er Glaim Form
BILLING MESSAGES	To always create a clair	n for the technical fee and another for the professional fee
PAYMENT REASONS		
CAS GROUP CODES		
CAS REASON CODES		
STATUS COLOR CODES		
BILLING VALIDATIONS		
EDI/ERA TEMPLATES		
EDI CLEARINGHOUSES		
INSURANCE MAPPING		
PRINTER TEMPLATES		
AUTO BILLING		

Connection information for SFTP setup

Clearinghouse	FTP Connections	Exa FTP Details	File Extensions
ChangeHealthcare	Host name:	Sent Folder: /claims	837 (EDI file): <i>.clm</i>
	secureftp.rpa.changehealthcare.com		
	Receiver ID: 263086998	Receive Folder: /era	835 (ERA file): <i>.era</i>
	Sending ID: TBD by customer		
Etactics	Host name: sftp.etacticsinc.com	Sent Folder: /claims	837 (EDI file): .837
	Receiver ID: ETACTICSINC	Receive Folder: /remits	835 (ERA file): .835
	Sending ID: TBD by customer		
Office Ally	Host name: ftp10.officeally.com	Sent Folder: /inbound	837 (EDI file): .837
	Receiver ID: TBD by customer	Receive Folder: /outbound	835 (ERA file): .835
	Sending ID: TBD by customer		
Trizetto	Host name: sftp.gatewayedi.com	Sent Folder: /claims	837 (EDI file): <i>.txt</i>
	Receiver ID: TBD by customer	Receive Folder: /remits	835 (ERA file): .835
	Sending ID: TBD by customer		
XClaims	Host name: s4.ediinsight.com	Sent Folder: /batches	837 (EDI file): .837
(aka Imspro)	Receiver ID: 010809227	Receive Folder: /responses	835 (ERA file): .835
	Sending ID: TBD by customer		
WayStar	Host name: sshftp.waystar.com	Sent Folder: /upload	837 (EDI file): <i>.CLP</i>
	Receiver ID: TBD by customer	Receive Folder: /download	835 (ERA file): .PLB
	Sending ID: TBD by customer		