

# **Exa® PACS/RIS**

## **Feature Summary**

### **SDE Templates and Settings**

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## Enable SDE report templates for clinical workflow

1. In **User Settings**, under **Voice Recognition**, select **Dictation (WebTrans)**.
2. Select **SAVE**.

SAVE

Double-Click Behavior: Web Viewer

Double-Click (Scheduled): Edit Order

Default Tab: Orders

Default Filter (Local Cache):

Default Column: Study Date

Sort By: Desc

audioPlayerLagTime: 4 sec

Auto Open Priors: Off

Open Prior Reports: On

**Voice recognition: Dictation (WebTra...**

Delay Load of Exa Trans: Off

Exa Trans Font:

## Configure opening of images and the SDE report template

1. In **Viewer Settings**, install **Chrome\_Multi-Monitor Extension**.
2. On the **General** tab, under **Display Settings**, select the **Display1**, **Current**, and **Prior** options.
3. For **Display2**, select **Full Screen**, and in the **Order** dropdown list, select **Transcription**.  
If not available, add it in the Interface tab.

Viewer Settings

GENERAL

INTERFACE

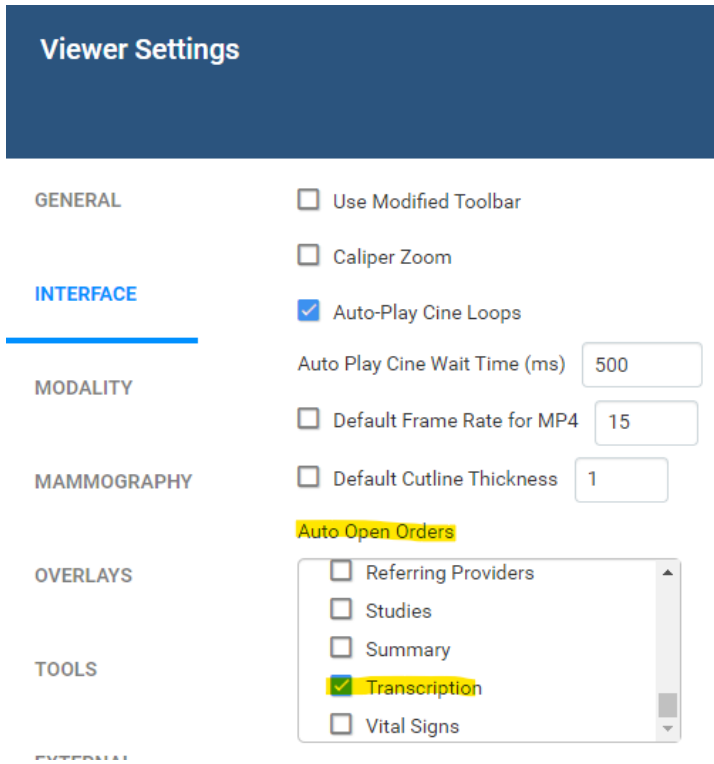
MODALITY

MAMMOGRAPHY

Display Settings

Monitors on System: 2

Monitor	Current	Prior	Full Screen	Orders
<input checked="" type="checkbox"/> DISPLAY1	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input type="checkbox"/>	
<input type="checkbox"/> DISPLAY2	<input type="radio"/>	<input type="radio"/>	<input checked="" type="checkbox"/>	Transcription



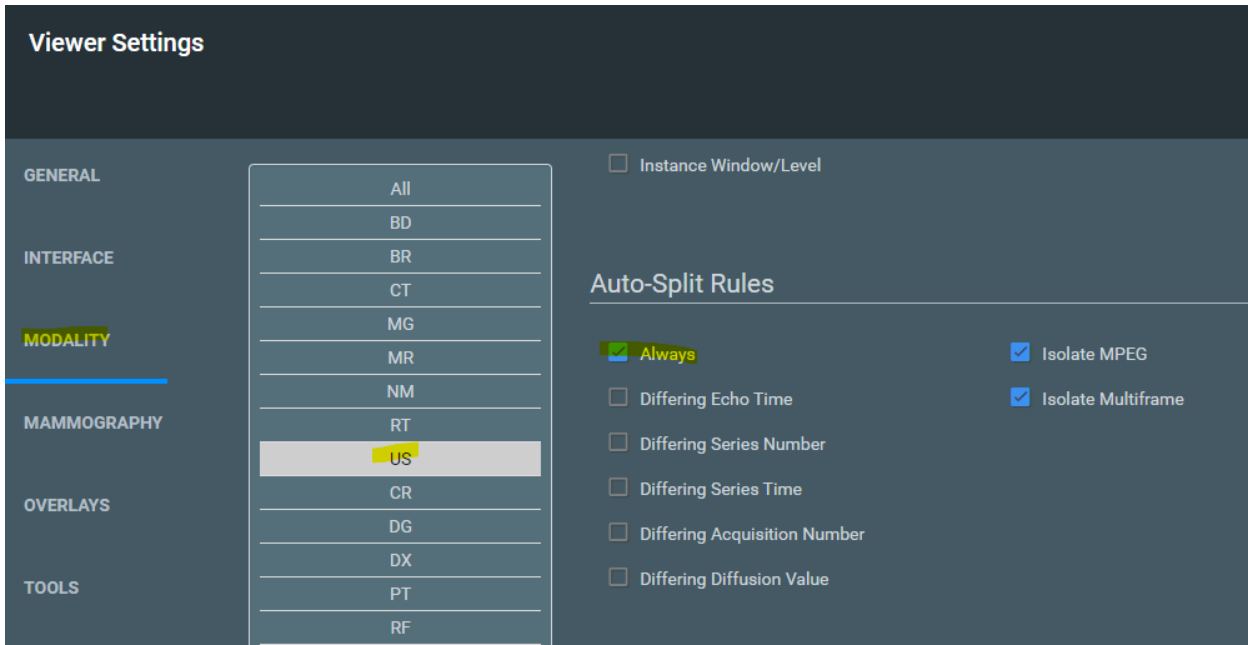
### Enable Cardio Viewer and cine loops

1. In **Viewer Settings**, select **Interface**.
2. Select **Enable Cardio Viewer** and **Auto-Play Cine Loops**.



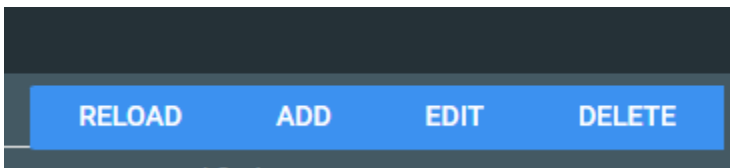
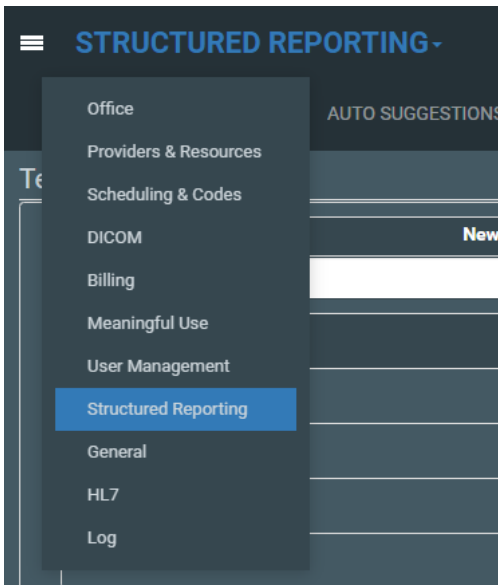
### Splitting static images from being stacked images in thumbnails

1. In **Viewer Settings**, select **Modality**.
2. Select the **US** modality.
3. Scroll to the bottom, and under **Auto-Split Rules**, select **Always**.
4. Select **SAVE**.

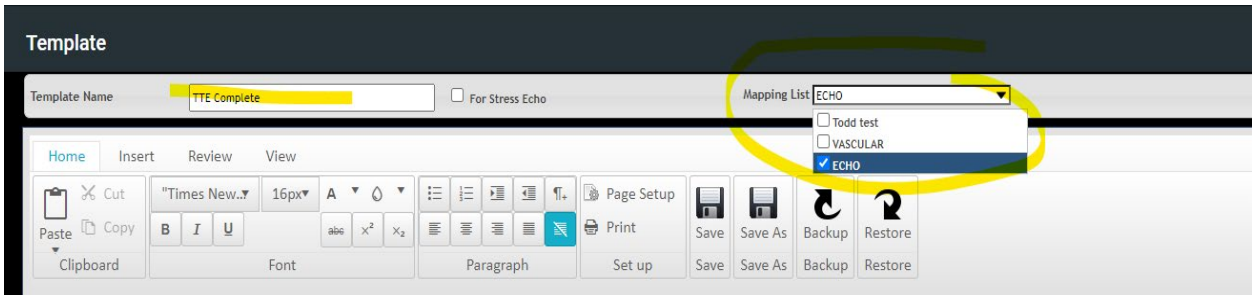


### Create an SDE template

1. **SELECT > OFFICE > Structured Reporting > ADD.**



2. Type a name for the template (such as Echo Complete, Echo Limited, or Stress Echo).
3. On the **Mapping List** menu, select **ECHO**, and then select **Save**.



The easiest way to create a template is to copy contents from the default template, and then modify them. Begin by adding a table for demographic information from the merge fields.

4. On the default template, select **Edit**.
5. Select the demographic table, copy it (**CTRL+C**), and then close the default template.
6. In the new template, in the top right corner, select **Edit**.
7. Place the cursor on the blank page, paste the table (**CTRL+V**), and select **Save**.
  - You can skip creating a demographic table if the customer already has transcription templates and wishes to use those demographic headers instead.
  - Those are not visible in the SDE template view. They ONLY appear after the SDE template is approved.
8. To edit the contents of the table, right-click it.

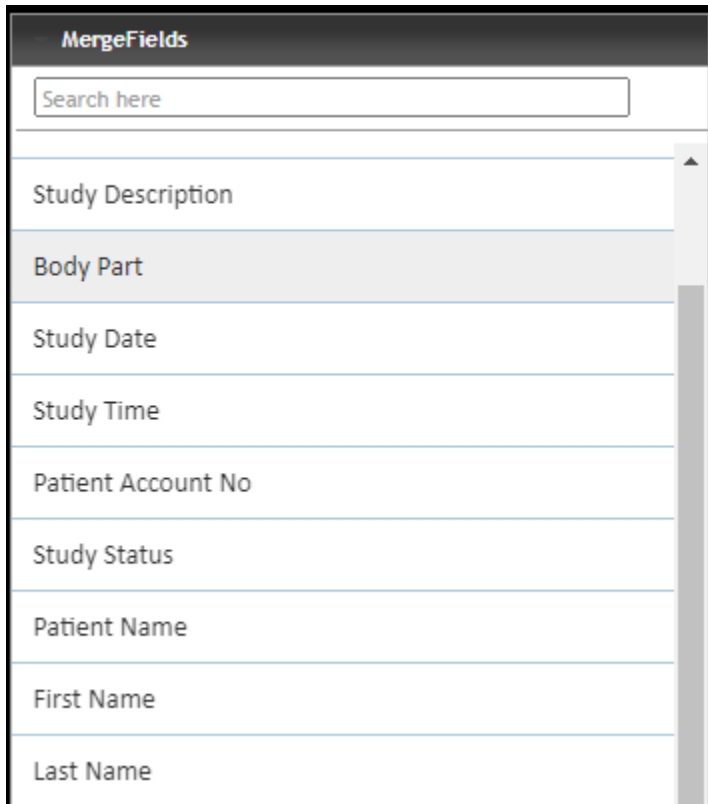
**Echocardiographic Report**

Patient Name	<u>SPATIENT_NAMES</u>	Gender	<u>SGENDERS</u>
	<u>NOS</u>	Accession #	<u>SACCESSION_NUMBERS</u>
	<u>ES</u>	Study Date	<u>SSTUDY_DATETIMES</u>
	<u>IERS</u>	BSA	<u>SBODY_SURFACE_AREAS</u>
	<u>IGHTS</u>	Weight	<u>SPATIENT_WEIGHTS</u>
	<u>SSURES</u>	Room	<u>SPATIENT_ROOMS</u>

- Insert Row Above
- Insert Row Below
- Delete Row
- Insert Column to the Left
- Insert Column to the Right
- Merge Cells Horizontally
- Merge Cells Vertically
- Table Properties
- Delete Table

9. To add merge fields to the table, in the right pane, select **Merge Fields** from the tree.

10. Find a merge field, and drag onto the table.  
Continue until all merge fields are added or removed.



The next steps depend on the customer's preferred template layout. Use the default template as a starting point and work with the customer.

- Some prefer to have the procedural information and other exam details directly under the demographic table
- Some prefer to have the SR Measurement table under the demographics
- Some prefer to add the Exam Findings section under the demographics

The SDE template should be considered step one, and it will take you several edits to configure the layout the way the customer needs.