

Exa® PACS/RIS

Feature Summary

Technologist Overview

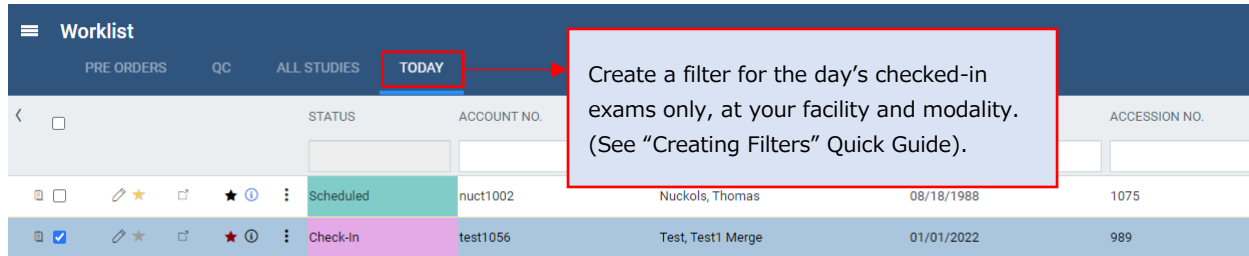
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Locate today's schedule

Prerequisite: Create a "TODAY" Filter. Please see feature summary "End User Overview."

From the Worklist:

1. Burger menu > Worklist.



Worklist

PRE ORDERS QC ALL STUDIES **TODAY**

STATUS ACCOUNT NO. ACCESSION NO.

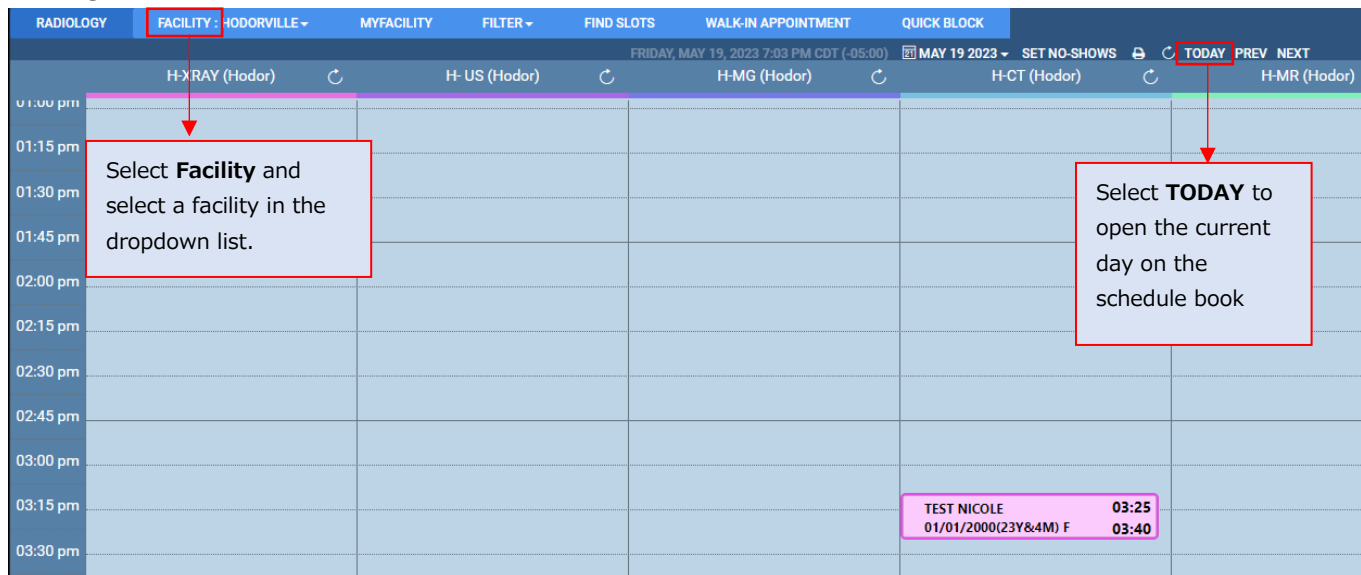
Scheduled	nuct1002	Nuckols, Thomas	08/18/1988	1075
Check-In	test1056	Test, Test1 Merge	01/01/2022	989

Create a filter for the day's checked-in exams only, at your facility and modality. (See "Creating Filters" Quick Guide).

OR

From the Schedule Book:

Burger menu > Schedule



RADIOLOGY **FACILITY: HODORVILLE** MYFACILITY FILTER FIND SLOTS WALK-IN APPOINTMENT QUICK BLOCK

FRIDAY, MAY 19, 2023 7:03 PM CDT (-05:00) MAY 19 2023 SET NO-SHOWS TODAY PREV NEXT

H-XRAY (Hodor) H-US (Hodor) H-MG (Hodor) H-CT (Hodor) H-MR (Hodor)

01:00 pm
01:15 pm
01:30 pm
01:45 pm
02:00 pm
02:15 pm
02:30 pm
02:45 pm
03:00 pm
03:15 pm
03:30 pm

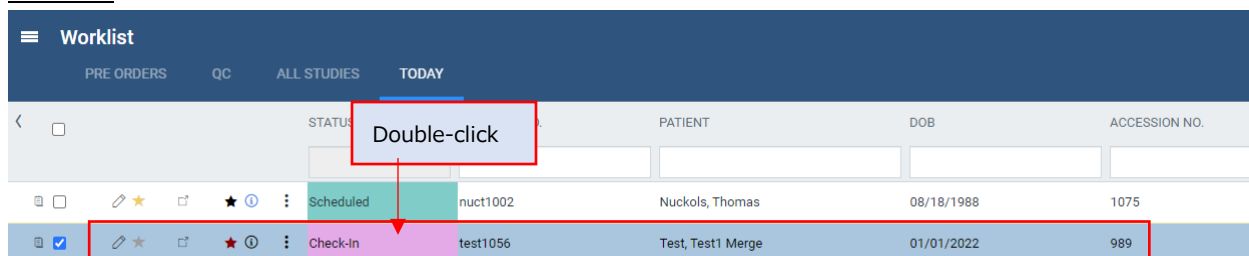
Select **Facility** and select a facility in the dropdown list.

Select **TODAY** to open the current day on the schedule book

TEST NICOLE 03:25
01/01/2000(23Y&4M) F 03:40

- From the worklist or schedule book, double-click the checked-in study to open the technologist screen.

Worklist



Worklist

PRE ORDERS QC ALL STUDIES **TODAY**

STATUS PATIENT DOB ACCESSION NO.

Scheduled	nuct1002	Nuckols, Thomas	08/18/1988	1075
Check-In	test1056	Test, Test1 Merge	01/01/2022	989

Double-click

OR

Schedule book

RADIOLOGY	FACILITY : NICOLE'S MEDICAL CENTER	MYFACILITY	FILTER
	MRI Rm 1 (NIC)	MRI Rm 2 (NIC)	
04:00 pm			
04:15 pm			
04:30 pm	TEST TEST1 01/01/2022(1Y&4M) M MRA BRAIN W/O CONTRAST. 04:25		
04:45 pm			
05:00 pm			
05:15 pm			

Double click on "Checked-In" study to open the tech screen.
(*Hover over study to see a pop-up with study overview).

3. In the Technologist screen:

- Verify and add all information based on your company's standards.
- Select **Tech Start** when the patient enters the imaging room.
- Select **Tech End** when imaging is completed.
- Select **Unread** when the study is ready for reading by a Radiologist or Physician.
 - Verify images prior to marking Unread.

The screenshot shows the Exa Technologist interface for patient Jennifer R. Testy. The interface includes a patient information header, a form for appointment details, a status bar with 'TECH START', 'TECH PAUSE', 'TECH END', and 'UNREAD' buttons, and a main workspace with tabs for 'Documents', 'Studies', 'Study Forms', and 'Add Charges'. A red 'ABORT' button is also visible.

Callouts and their descriptions:

- 988**: A red box highlighting the patient ID number.
- MRI Chest w/ contrast**: A red box highlighting the appointment type.
- Alert icon**: A red box highlighting a bell icon with a notification, with the text "Select to view alert description."
- Tech Start to start study.**: A red box pointing to the 'TECH START' button.
- Tech Pause when patient needs a break.**: A red box pointing to the 'TECH PAUSE' button.
- Tech End when imaging is completed and sent.**: A red box pointing to the 'TECH END' button.
- To view screen, select patient name. Icon opens patient chart.**: A red box pointing to the patient name 'Testy, Jennifer R'.
- Click to edit appointment**: A red box pointing to the appointment date and time.
- Accession no's are listed under patient name.**: A red box pointing to the '988' ID number.
- Macro Notes can be used for "canned" information.**: A red box pointing to the 'Select Macro Note' field.
- Add Study Notes. These notes will be viewable under the "N" icon in the EXA Viewer toolbar.**: A red box pointing to the 'Study Notes' tab.
- View, scan or upload documents. It is recommended to select "Show All Documents"**: A red box pointing to the 'Documents' tab.
- View a list of prior studies**: A red box pointing to the 'Studies' tab.
- View, add or edit electronic study forms. These can be saved to "Documents" tab.**: A red box pointing to the 'Study Forms' tab.
- Add CPT/NDC codes as needed.**: A red box pointing to the 'Add Charges' section.
- Aborts the exam (ex: for claustrophobia)**: A red box pointing to the 'ABORT' button.
- Tech name autofills after Tech Start is selected.**: A red box pointing to the 'Technologist' dropdown menu.

4. Worklist shortcut menu options

The screenshot shows the 'Worklist' interface with a context menu open over a study. The menu items and their corresponding descriptions are as follows:

- Schedule Appointment**: Go to Tech screen
- Edit Study**: Set no-shows, cancel, merge/split, or reset study
- Change Status**: Hover over **Change Status** and select a study status.
- Exam**: Select Stat level
- Actions**: Flags and critical findings
- Stat**: Select Stat level
- Priority**: Select Stat level
- Attach Files**: Scan or upload documents directly into the viewer
- DICOM Upload**: Scan or upload documents. (Be sure to select "Show All Documents").
- Log**: Link patient studies for overread
- Call Log**: Link patient studies for overread
- Link Patient**: Link patient studies for overread
- DICOM Send**: Send an unread study for outside overread