## symmetry-MiniPACS

## **Feature Summary**

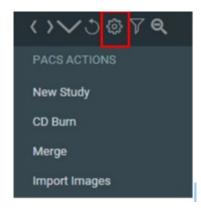
**Import Images** 

© 2023 Konica Minolta Healthcare Americas, Inc.



You can import images by following the procedure below. See also "Import DICOM images" in the user's manual.

1. In the worklist, on the **PACS Actions** menu, click **Import Images**.

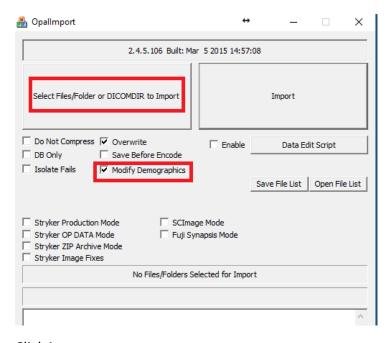


2. In OpalImport, click Select Files/ Folder or DICOM DIR to Import.

The files to import appear in the lower part of the screen.

3. Optional. Select **Modify Demographics** to reconcile demographics with existing data in Exa PACS/RIS prior to import.

For example, you may need to update the MRNs to match existing patients so that images display properly as priors.

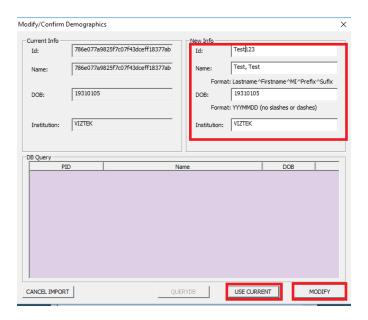


4. Click Import.

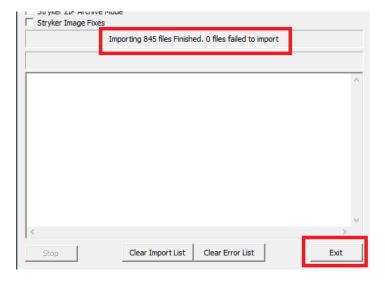


Page 3 of 3

5. If you selected Modify Demographics, the **Modify/Confirm Demographics** dialog box appears. To use modified demographics, edit them in the **New Information** pane, and the click **MODIFY**. To keep the current demographics, click **USE CURRENT**.



6. Import statistics appear in the middle of the screen. If you are done importing, click **Exit**.



500-000618A