

exa-PACS · exa-RIS

Feature Summary

System Providers


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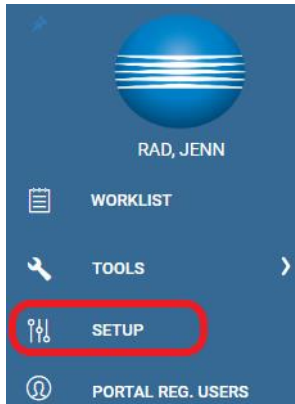
System providers

This feature automatically adds referring physicians into the resource directory as *System Providers*. System providers are usually caused by misspellings of provider names or abbreviated provider names.

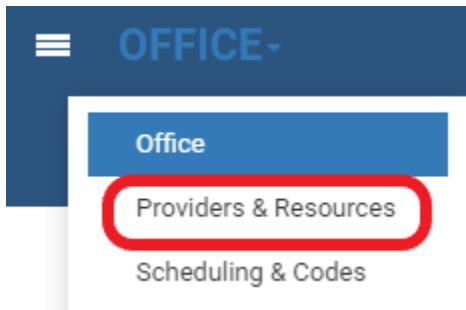
Example: Heppner, Jennifer vs Heppner, Jenn

An administrator can convert a system provider into a provider, or use an existing provider account and add that alternate name. After conversion, patients appear properly on the worklist and in Physician Portal.

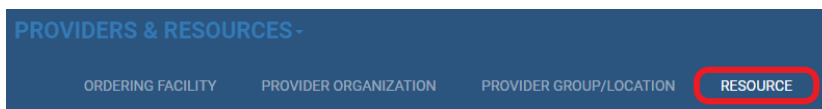
1. On the navigation (“burger”)  menu, select **SETUP**.



2. Select **Providers & Resources**.



3. Select the **RESOURCE** tab.



- In the **SYSTEM PROVIDER** column dropdown list, select **YES**.

		MERGE	SEARCH FOR PROVIDER ON WEB	ADD	RELOAD	EXPORT	
CODE	NAME	NPI#	MARKETING. ADDRESS	SPECIALITY	RESOURCE TYPE	ACTIVE	SYSTEM PROVIDER
				All	All	Yes	Yes
+	HCP100RF Moss, Rex MD		[SYSTEM PROVID		Referring Provider	✓	✓
+	HCP104RF Mendelson David,		[SYSTEM PROVID		Referring Provider	✓	✓
+	HCP117RF WHITE DEREK,		[SYSTEM PROVID		Referring Provider	✓	✓

- Select one or more system providers to convert, and then select **CONVERT SELECTED**.

		MERGE	CONVERT SELECTED	SEARCH FOR PROVIDER ON WEB	ADD	RELOAD	EXPORT
CODE	NAME	NPI#	MARKETING. ADDRESS	SPECIALITY	RESOURCE	ACTIVE	SYSTEM PROVIDER
	np			All	All	Yes	Yes
+	HCP21RF NP, KRISTY SU		[SYSTEM PROVIDI		Referring Pr	✓	✓

- Select **USE EXISTING** or **CONVERT DIRECTLY**.

USE EXISTING: For existing providers. Add the alternate name to a provider currently in your directory and automatically change the provider on existing studies.

System provider management

How would you like to convert the selected system providers?

Search providers ✕

Test, Referring ✕

SAVE

Convert system provider(s) listed here into the existing provider selected above

Np, Kristy Su

Records affected by this change

3

Estimated time

Under a minute

CONVERT DIRECTLY: For new providers. Adds the providers to your directory.

