



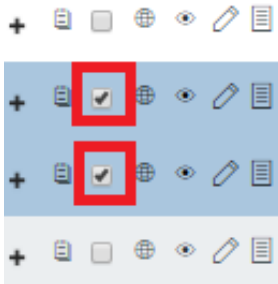
Exa[®] PACS/RIS

Feature Summary: Merge Studies

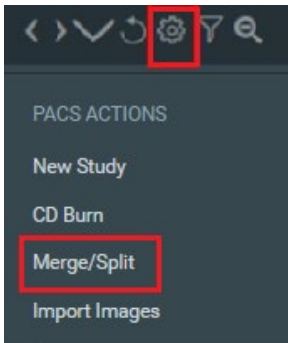
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It is recommended to merge studies when images that belong to one study become separated into multiple studies. See also “Merge or split studies” in the user’s manual.

1. On the worklist, select the studies to merge.



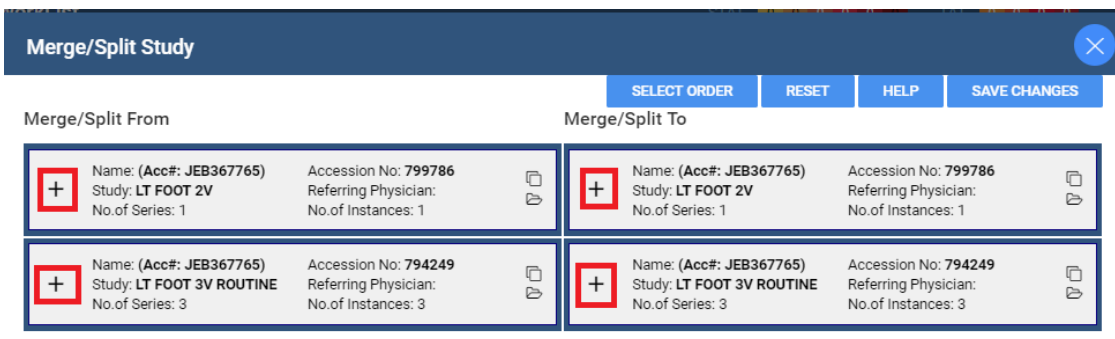
2. On the **PACS Actions** menu, select **Merge/Split**.



The Merge/Split Study dialog box appears. The **Merge/Split From** column lists studies from which the images are coming (the source study), and the **Merge/Split To** column lists studies into which you can move the images (the destination study).

3. Open the source and destination studies by clicking their plus “+” signs.

Note: You can open studies to view their contents and determine which studies to work with. After choosing, close all studies besides the source and destination studies.



4. Drag images from the source study into the destination study.

Note: Wait until the destination study turns green before dropping the image.

The screenshot displays the 'Merge/Split Study' window. At the top, there are buttons for 'SELECT ORDER', 'RESET', 'HELP', and 'SAVE CHANGES' (highlighted with a red box). The window is divided into two main sections: 'Merge/Split From' and 'Merge/Split To'.

Merge/Split From:

- Study 1: Name (Acc#: JEB367765), Accession No: 799786, Study: LT FOOT 2V, Referring Physician: [blank], No. of Series: 1, No. of Instances: 1. This study is marked with a minus sign (-).
- Study 2: Name (Acc#: JEB367765), Accession No: 794249, Study: LT FOOT 3V ROUTINE, Referring Physician: [blank], No. of Series: 3, No. of Instances: 3. This study is marked with a plus sign (+).

Merge/Split To:

- Study 1: Name (Acc#: JEB367765), Accession No: 799786, Study: LT FOOT 2V, Referring Physician: [blank], No. of Series: 1, No. of Instances: 1. This study is marked with a plus sign (+).
- Study 2: Name (Acc#: JEB367765), Accession No: 794249. This study is highlighted in green and marked with a minus sign (-). A red arrow points to this study.
- Image 1: Description: LATERAL, Modality: CR, Series DT: 08/18/2018, No. of Instances: 1. This image is marked with a plus sign (+).
- Image 2: Description: AP, Modality: CR, Series DT: Invalid, No. of Instances: 1. This image is marked with a plus sign (+).
- Image 3: Description: AP OBL INT RO, Modality: CR, Series DT: Invalid, No. of Instances: 1. This image is marked with a plus sign (+).
- Image 4: Description: LATERAL, Modality: CR, Series DT: Invalid, No. of Instances: 1. This image is marked with a plus sign (+).

5. When done dragging images or series, click **Save Changes**.