



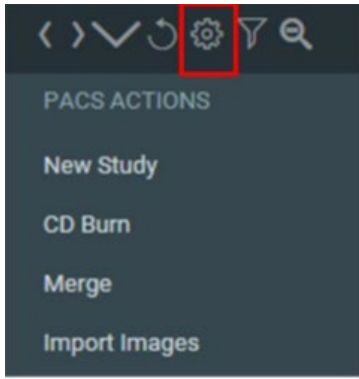
# **Exa<sup>®</sup> PACS/RIS**

## **Feature Summary: Import Images**

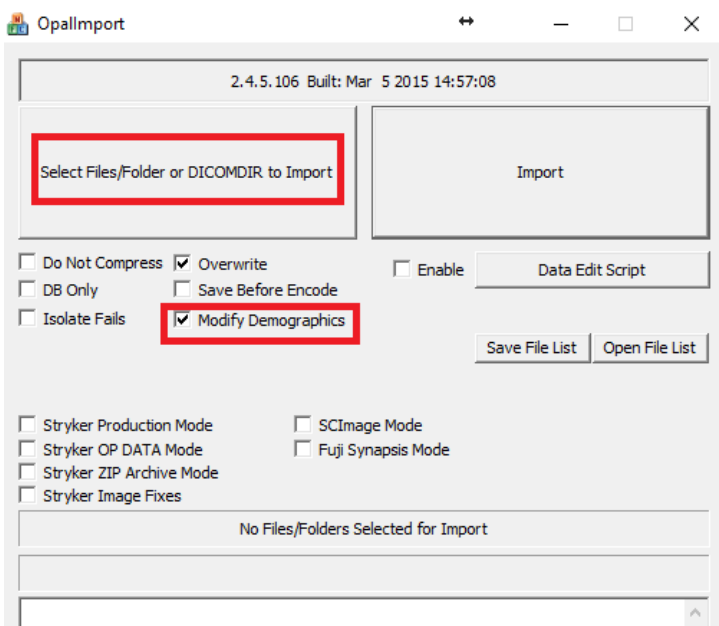
© 2020 Konica Minolta Healthcare Americas, Inc.

You can import images into Exa PACS/RIS by following the procedure below. See also “Import DICOM images” in the user’s manual.

1. In the worklist, on the **PACS Actions** menu, click **Import Images**.

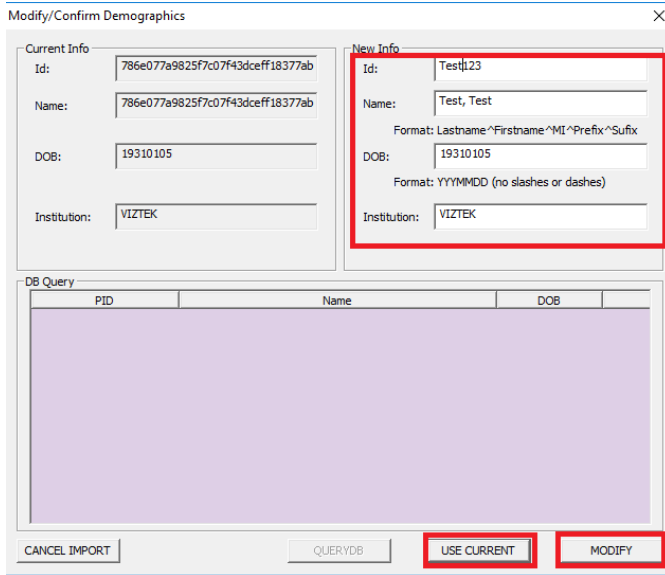


2. In **OpallImport**, click **Select Files/ Folder or DICOM DIR to Import**. The files to import appear in the lower part of the screen.
3. Optional. Select **Modify Demographics** to reconcile demographics with existing data in Exa PACS/RIS prior to import. For example, you may need to update the MRNs to match existing patients so that images display properly as priors.



4. Click **Import**.

- If you selected Modify Demographics, the **Modify/Confirm Demographics** dialog box appears. To use modified demographics, edit them in the **New Information** pane, and then click **MODIFY**. To keep the current demographics, click **USE CURRENT**.



- Import statistics appear in the middle of the screen. If you are done importing, click **Exit**.

