exa-pacs·exa-ris

Feature Summary

Merging Patient Charts

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500-000143B

Merge patient charts

1. On the navigation ("burger") Emenu, select **PATIENT**.



2. Search for both patient charts by typing patient demographics as criteria.

■ Patient											
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	test	test			MRN	SSN	Phone	DOB			
	Address			ZIP							
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3. On the right side of the row with the *incorrect* patient chart, hover and select the gear button, and then select **Merge**.



Result: A message prompts you for the correct patient chart.

Test, Test Merge2 Selected. Select second patient to merge into.

CANCEL

- 4. On the right side of the row with the *correct* patient chart, hover and select the gear button, and then select **Merge**.
- 5. In the **Patient Merge** screen, confirm the contents of the merge and then select **MERGE**.

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